

**Bryn Athyn College**

**Evaluation of Student Performance in Internship**

**EE 198/298 Winter 2013-14**

**Student** \_\_\_\_\_

**Internship Supervisor** \_\_\_\_\_

*Thank you very much for taking the time and energy to serve as an on-site supervisor. We value your participation in the educational experience of our student.*

Please use the following four-point rating scale:

- 0 – Unsatisfactory (Does not demonstrate ability / does not meet expectations)
  - 1 – Satisfactory (Sometimes demonstrates ability/meets expectations)
  - 2 – Commendable (Usually demonstrates ability/sometimes exceeds expectations)
  - 3 – Exceptional (Always demonstrates ability/consistently exceeds expectations)
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**A. Problem Solving**

- 1. Asked pertinent and purposeful questions about your agency 0 1 2 3 N/A
- 2. Sought out and utilized appropriate resources or help 0 1 2 3 N/A
- 3. Demonstrated good use of time at your agency 0 1 2 3 N/A

**B. Communication**

- 1. Communicated ideas and concepts clearly in writing 0 1 2 3 N/A
- 2. Listened effectively in an active and attentive manner 0 1 2 3 N/A
- 3. Effectively participated in meetings or group settings 0 1 2 3 N/A

**C. Collaboration**

- 1. Managed and resolved conflicts in an effective manner 0 1 2 3 N/A
- 2. The student did useful and collaborative work 0 1 2 3 N/A
- 3. Demonstrated appropriate behavior throughout internship 0 1 2 3 N/A

**D. Professionalism**

- 1. Exhibited pre-professional behaviors and attitudes 0 1 2 3 N/A
- 2. Accepted responsibility and learned from experiences 0 1 2 3 N/A
- 3. Exhibited self-motivated approach in internship 0 1 2 3 N/A
- 4. Demonstrated ability to set appropriate priorities 0 1 2 3 N/A
  
- 5. Reported to internship as scheduled and on-time 0 1 2 3 N/A
- 6. Exhibited positive and constructive attitude 0 1 2 3 N/A

7. Attire was appropriate for your organization 0 1 2 3 N/A

**E. Overall Collaboration Assessment**

Did the student engage in positive, proactive problem solving behavior with agency personnel?  
(please circle a score below):

- 0 - Student largely failed to establish interaction with colleagues or relationships were too often unprofessional as reflected in supervisory feedback.
- 1 - Student maintained professional, cordial relationships with internship site colleagues but did not extend self.
- 2 - Student worked collaboratively with internship site colleagues to solve problems, learn, and grow professionally.
- 3 - Student routinely shared materials, resources, and ideas with colleagues and other professionals. Student often volunteered to organize tasks or take a lead role in problem solving activities.

**F. Organization/Industry-Specific Skills**

Are there any skills or competencies that you feel are important to your profession that the student could continue learning if they pursue this field?

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Recommended grade \_\_\_\_\_

**SUPERVISOR SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Please return to:**  
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