

Division of Student Life, Department of Residence Life
Room Selection 2018 Information

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1. General Information

Eligibility

All students registered full time for the Fall 2018 academic term and officially recognized by the college as a resident student, are eligible for Room Selection. Students registered for winter or spring terms will be placed in available space afterwards.

Students who are under the age of 20 are required to live in the residence halls unless they reside in a parent’s home (Student Handbook).

Students who are planning to change their resident status must communicate this to the College Office and the Residence Life Department **by April 27^h, 2018.**

Room Selection Event

The Room Selection will take place in the **Pendleton Chapel** on **Sunday April 29, 2018 from 1:00pm to approximately 5:00pm or until completion.** Students are expected to arrive 15 minutes early, and remain until their number is called (times are approximate).

- 1:00pm Numbers 1 – 35
- 2:00pm Numbers 36 – 100
- 3:00pm Numbers 101 and up

Required Items

You are required to bring:

- your lottery card
- student ID
- your class schedule for Fall 2018 (proof of registration).

You will not be permitted to select a room without these items.

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Planning Ahead

Students are expected to plan on their own for their room and building preferences before the day of Room Selection. You are encouraged to walk around campus to see what is available, talk with your friends, and come up with your ideal housing plan for next year. It is **HIGHLY** encouraged for you to have a plan B or C as well, in case when your number is called, your first choice has already been selected or the original grouping is impossible.

IMPORTANT: Bryn Athyn College reserves the right to change room selections as a result in changes in enrollment and facilities issues.

2. Lottery Numbers

- All students eligible for housing, and planning to live on campus will be assigned a lottery number. These numbers are generated by number of credits completed towards a bachelor's degree. The numbers are assigned lowest to highest, therefore students with a high number of credits toward their bachelor's degree will be given low numbers.
- You will receive your lottery number card in your campus mailbox on Monday April 23, 2018.
 - **It is important that you do not lose your card.** If you do lose the card, you must contact the Residence Life Department immediately (see section #9 for contact information).
- Points for attending information sessions: Several information sessions will be held leading up to the lottery (see dates in section # 9). These sessions are optional, however each person who attends one information session will receive 5 "bonus points" added to their number of credits.
 - Adding 5 bonus points to the number of credits gives each attendee a better chance to receive a lower lottery number, and therefore more selection at the lottery.
 - The information sessions are identical, and students only need to attend one to receive their 5 bonus points.
 - Students will not receive more than 5 bonus points for attending more than one session.

3. Selecting Roommates/Suitemates/Floormates

- Each student is assigned one lottery number and can select up to four other students to also use their number, and to live in the same space.
 - Roommates must be listed in the space provided on the "best" lottery card in order for the agreement to be honored.
 - All members of a group requesting to be together should be present when the best lottery number is called.

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- If you are selecting one roommate only, simply choose the best lottery number between the two of you, and plan to be at Room Selection at the time scheduled for that number. Be sure that the student who is not assigned to the best number signs the roommate space provided on the lottery card.
- Group selections are made either in one suite or one floor of a cottage. A group wishing to live together should choose the best lottery number between members of the group and plan that all members should be at the lottery at the time scheduled for that number.
 - Up to four additional students can be added to the best lottery number of the group.
 - However, if one room is already taken on a floor you may only select the rest of the rooms available on that floor.
 - **Suites or cottage floors can only be selected if the group is filling the space to capacity.**
 - Suites have five spaces (two doubles and one single) and Cottages have 4 spaces on the first floor (one double and two singles) and 5 spaces on the second floor (two double rooms and one single room)
 - For example, if the first floor of Alden Cottage is available you may fill the space if you have a total of four students (one with the best number and three selecting with them).
- If you are hoping to select a single room and have no preferences about who lives in your suite or on your floor, please check to see if you have a competitive lottery number. You will need an alternate plan if your lottery number is high.
- If one member of a group or roommate pairing is unable to attend the lottery, please be sure to read the selection by proxy section (#6).

4. Room Selection Process Step-by-Step

- You will receive your lottery card (if you meet eligibility requirements and meet deadlines mentioned in section #1), on Monday, April 23rd, in your campus mailbox. Do not lose your lottery card.
- Between receiving your lottery card and the day of the room selection, plan out your housing arrangements with fellow students who you would like to live with. Determine your best plan according to the lottery numbers of group members as well as the grouping parameters described in section #3.
- On Sunday April 29, 2018, plan to be present at the room selection event at the scheduled time for your lottery number (see section #1 for times). All members of your group should also be present or have proxy forms with representatives.

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- Lottery numbers will be called beginning with number one. When your number is called, you will be ushered into the selection area. Only one group or number at a time will be permitted in the selection area. You will have only a few minutes to make your selection, so planning ahead is extremely important.
- Present your lottery card, student ID and fall term class schedule to the residence life staff member. All members of a group must present a fall class schedule
- After you have made your selection, the residence life staff will reserve the space for you. You will also be asked to sign your housing contract at this time.
- On June 11th, you will receive a confirmation via campus email about your housing assignment for the academic year. All spaces are impacted by enrollment and Bryn Athyn College reserves the right to change the assignments based on need.

5. Electronic Access

Although students must be present in person or by proxy to make a room selection, access to lottery progress will be available electronically on Friday April 27, 2018. During Room Selection, students can use the link to check the following:

- Which rooms have been selected. A full list of available rooms will be posted and filled in live by residence life staff during the event. This allows students to check the progress prior to arriving at the Pendleton Chapel and alter plans if needed.
- Monitor lottery number status. Staff will be updating which number is currently selecting live on the same google doc. This allows students to better estimate when they should arrive at the lottery and minimizes waiting time.

The google doc will be projected during the lottery so those students waiting can see the progress being made.

6. Room/Building Selection Breakdown

Residence Halls at Bryn Athyn College are single sex buildings. Below is a list of buildings available, number of beds in the building, and which gender is currently residing in the building. PLEASE NOTE: the gender of each building is subject to change with fluctuating enrollment needs. Changes for the next academic year will be announced prior to room selection

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Specific rooms that are not available for selection (such as RA rooms), will be announced on Friday April 21st, 2017 – the same day that lottery numbers are assigned.

Building	Gender	Number of Beds
Childs Hall	TBD	TBD
Brock Hall	Male	25
Gladish Hall	Male	25
King Hall	Female	25
Gyllenhaal Cottage	Male	10
Hyatt Cottage	Male	10
Alden Cottage	Female	10
Woodard Cottage	Female	10
Cooper/Goodenough Halls	Male/female	14/14

*Cooper/Goodenough Halls will only be opened for selection when all other spaces are filled.

7. Selection by Proxy

- Students are expected to make every effort to be at Room Selection, however if you are unable to attend, a friend may represent your housing interests via a Proxy Form.
- Proxy Forms will can be obtained via the college website (www.brynathyn.edu/student-life/residence-life) or from the Residence Life Department by emailing ResLife@brynathyn.edu
- This form must be fully completed and presented at Room Selection either when the number is called, or as a member of a group who is missing. One copy must also be turned in to Michael Austin, Director of Residence Life by **5:00pm on Friday April 27**. It can be turned in to Michael Austin’s mailbox in Pendleton Hall outside the College Office.
- The proxy form must be presented by the person selecting for you on the date of Room Selection along with *your* lottery card, and *your* proof of registration (fall term class schedule). The person selecting forward does not need to present your student ID, but will need to provide their student ID.

8. Room Changes

- To request a room change after the Room Selection, you may fill out a room change form. This form can be obtained online at: <http://www.brynathyn.edu/wp-content/uploads/2013/10/Room-Change-Request-Form.pdf>
- **Room changes are not guaranteed.** They will depend on availability.

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- Summer room changes are considered between June 12th and August 1st, 2018. You will be notified via campus email if the room change has been approved, or if Residence Life requires more information from you.
- Room changes are not permitted during Room Selection or between the date of Room Selection and June 11th. Speak with the Director of Residence Life if you have concerns about who you will be living with.

9. Contact Information

Michael Austin
Director of Residence Life & Manager of the Cottages
267-502-2794
michael.austin@brynathyn.edu

Abraham Joseph
Residence Manager of Brock, Gladish, and King Halls
Abraham.Joseph@brynathyn.edu

Bri Kern
Residence Manager of Cooper Hall
Bri.Kern@brynathyn.edu

Shiloh Silverman
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